

RESUME

Applicant Name,

S/o Father's Name,

Address city, State

Email Id :

Mobile :

Career Objective:

To grow with a leading organization that utilizes my abilities to the fullest extent possible, helping me realize and develop my potential and be a part of a team that scales great heights through continuous learning process and utmost dedication, sincerity and honesty.

Academic Profile:

Degree	Institution	Year
Post Graduate Degree		
Under Graduate Degree		
All Degrees		

Experience:

- Bullet Points .
- Worked as --.
- Worked as --.

Academic Project:

Names of the project(If any)

(Describe the project aims and Specifications.)

Extra-Curricular:

- Selected as School leader.
- Selected as the captain of a team.
- Good communication skills.
- Good typing skills.
- Quick learning capability.
- Smart working and sincere.

Strengths:

- Handling the Problems of Customers.
- Adaptable and quick learner.
- Highly Energetic and Active team player.
- Coordinating with seniors for solving the issues.
- Positive and strong-minded.

Personal Profile:

Name	:
Father's Name	:
Date of Birth	:
Gender	:
Religion	:
Languages known	:

Declaration:

Hereby, I declare that the above information furnished by me is true to the best of my knowledge and belief.